

15. Purchase Contract with Carahsoft Technology Corp.

Recommendation:

Approve and authorize issuance of a purchase contract with Carahsoft Technology Corp. for various Information Technology purchases, for a total amount not-to-exceed \$150,000 for Fiscal Year 2023-24.

City Council Agenda Report

Meeting Date: July 18, 2023
From: Carlos Fandino, City Administrator
Department: City Administration
Submitted by: Lilia Hernandez, Assistant to City Administrator

Subject

Purchase Contract with Carahsoft Technology Corp.

Recommendation

Approve and authorize issuance of a purchase contract with Carahsoft Technology Corp. for various Information Technology purchases, for a total amount not-to-exceed \$150,000 for Fiscal Year 2023-24.

Background

The Information Technology (IT) Division currently procures various necessary software systems and related maintenance services through Carahsoft Technology Corp. (Carahsoft). Carahsoft is a government IT solutions provider for public sector organizations across Federal, State, and Local Government agencies. The vendor is familiar with the City's strict procurement processes and is able to provide competitive government pricing for products and services utilized by various Departments in the City. The proposed purchase contract with Carahsoft requires City Council approval pursuant to Vernon Municipal Code Section 3.32.030(A), as the total amount exceeds \$100,000.

The proposed purchase contract with Carahsoft would cover purchases occurring during Fiscal Year (FY) 2023-24, including: SecureWorks for approximately \$70,000, DocuSign for approximately \$31,000, and approximately \$49,000 for additional purchases as necessary.

SecureWorks

The IT Division obtains Managed Network Security Services from SecureWorks in order to protect the City's network from Cyber Security Threats. The desired services from SecureWorks are purchased through Carahsoft and are anticipated to cost approximately \$70,000 for a one-year term. SecureWorks uses an advanced data analytics and security insights via their Counter Threat Platform to provide complete network coverage, vulnerability management, monitoring, and analysis.

DocuSign

In 2020, at the onset of the COVID-19 pandemic, the City transitioned from manual paper-based agreement processing to an automated electronic process utilizing DocuSign. DocuSign's eSignature service provides the ability for City staff to route and execute agreements electronically through a process that is timely and convenient. The anticipated cost for the next year of eSignature services and associated licenses for DocuSign is approximately \$31,000 and is pending a quote from the vendor. The desired DocuSign electronic signature platform and associated licenses must be acquired through Carahsoft.

In addition to the SecureWorks and DocuSign purchases noted above, IT Division staff may need to make other software purchases through Carahsoft throughout the year. In years past, a number of software systems ranging from cyber security applications to agenda management software have been purchased through this vendor, as Carahsoft often provides the most competitive pricing and/or is able to provide government pricing. Obtaining City Council approval

for the entire contract amount now would facilitate necessary future purchases and avoid unnecessary delays. Each of the purchases made through Carahsoft would still require review and approvals on a case-by-case basis by the City's purchasing Department, Finance Director and/or City Administrator as appropriate.

Fiscal Impact

The fiscal impact is not-to-exceed \$150,000. Sufficient funds are available in the General Fund, IT Division, Repairs & Maintenance - IT Account No. 011-010-110-529110 for the current fiscal year.

Attachments

1. Carahsoft - Secureworks Inc. - Quote 38810903

GOVERNMENT - PRICE QUOTATION



CARAHSOFT TECHNOLOGY CORP



11493 SUNSET HILLS ROAD | SUITE 100 | RESTON, VIRGINIA 20190
 PHONE (703) 871-8500 | FAX (703) 871-8505 | TOLL FREE (888) 66CARAH
 WWW.CARAHSOFT.COM | SALES@CARAHSOFT.COM

TO: Ernesto Smith
 Information Technology Manager
 City of Vernon
 4305 Santa Fe Avenue
 Vernon, CA 90058 USA

FROM: Samuel Tappan
 Carahsoft Technology Corp.
 11493 Sunset Hills Road
 Suite 100
 Reston, Virginia 20190

EMAIL: esmith@ci.vernon.ca.us

EMAIL: Samuel.Tappan@carahsoft.com

PHONE: (323) 826-3697 **FAX:** (323) 826-1491

PHONE: (571) 662-4390 **FAX:** (703) 871-8505

TERMS: Contract Number: 7-17-70-40-05
 NASPO Master Contract Number: AR2472
 Contract Term: 09/15/17 - 09/15/26
 Shipping Point: FOB Destination
 Credit Cards: VISA/MasterCard/AMEX
 Remit To: Same as Above
 Payment Terms: Net 45 (On Approved Credit)
 Sales Tax May Apply

QUOTE NO: 38810903
QUOTE DATE: 04/24/2023
QUOTE EXPIRES: 05/24/2023
RFQ NO:
SHIPPING: GROUND
TOTAL PRICE: \$69,867.40

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LINE NO.	PART NO.	DESCRIPTION	-	QUOTE PRICE	QTY	EXTENDED PRICE
				TOTAL PRICE:		\$69,867.40
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