

City Council Agenda Report

Meeting Date: July 18, 2023
From: Daniel S. Wall, P.E., Director of Public Works
Department: Public Works
Submitted by: Lissette Melendez, Project Engineer

Subject

Encumbering Funds for City Contract No. 20230179, Citywide Striping and Pavement Markings

Recommendation

Authorize the Director of Finance to encumber \$332,005 from Fiscal Year (FY) 2022-23 to FY 2023-24 for City Contract No. 20230179.

Background

Annually, the City of Vernon repaints portions of the street lane lines and markings throughout the City to ensure their clear delineation. The City contracts for this work because it can be done much more efficiently and cost-effectively through a private contractor than with City crews.

Following a formal bid process, on May 16, 2023, City Council awarded Contract No. 202301797 to WGJ Enterprises, Inc. dba PCI, for \$332,005 for citywide striping and pavement markings. Since then, Public Works Department staff worked diligently with the contractor to gather all required documents with a goal to begin the work immediately and complete it within FY 2022-23. However, the construction schedule was delayed and is now on track to begin mid-July of 2023. The contract duration is 30 calendar days, and work is planned for completion with minimal impact on business operations in the City.

Due to the delayed schedule, the Public Works Department is requesting that the FY 2022-23 funds for this project be re-allocated to the FY 2023-24 budget.

Fiscal Impact

Funds for citywide striping and paving were included in the FY 2022-23 budget, however, approval of this action would require an appropriation of \$332,005 in FY 2023-24 General Fund, Public Work Street Maintenance Department, Account No. 011-040-430-660000 from available General Fund Unassigned Fund Balance to complete the project.

Attachments

None.