

AMENDMENT NO. 1 TO THE SERVICES AGREEMENT BETWEEN THE CITY OF VERNON AND ARCHITERRA DESIGN GROUP FOR LANDSCAPE ARCHITECTURAL SERVICES – CITY HALL PLAZA

This Amendment No. 1 (Amendment) to the Agreement for landscape architectural services – City Hall Plaza dated March 1, 2024, (Agreement), is made as of May 6, 2025, by and between the City of Vernon, a California charter City and California municipal corporation (City), and Architerra Design Group, (Contractor), a California corporation.

The City and Contractor agree as follows:

RECITALS

- A. The City and Contractor are parties to a written Agreement dated March 1, 2024, under which Contractor provides landscape architectural services.
- B. The City and Contractor desire to amend the Agreement to increase the total amount not to exceed by an additional \$65,200. A copy of the correspondence dated April 15, 2025, provided by Contractor is attached hereto as Exhibit A.

NOW, THEREFORE, the parties to this Amendment agree as follows:

- 1. Effective May 6, 2025, Contractor's grand total consideration for the period of March 1, 2024, to February 28, 2027, shall not exceed the total amount of One-Hundred and Eighty-Eight Thousand, One-Hundred and Thirty Dollars (\$188,130.00), without prior City Council approval and written amendment of the Agreement.
- 2. Except as expressly modified by this Amendment, all provisions of the Agreement shall remain in full force and effect.
- 3. The provisions of this Amendment shall constitute the entire agreement of the parties with respect to the subject matter included in this Amendment and shall supersede any other agreement, understanding, or arrangement, whether written or oral, between the parties with respect to the subject matter of this Amendment.
- 4. The person or persons executing this Amendment on behalf of each of the parties warrants and represents that he or she has the authority to execute this Amendment on behalf of that party and has the authority to bind that party to the performance of its obligations hereunder.


[Signatures Begin on Next Page].

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date stated in the introductory clause.

City of Vernon, a California Charter City and
California municipal corporation

Architerra Design Group, a California
corporation

Brian Saeki, City Administrator

By: 
Name: Gregg Denson
Title: President

ATTEST:

Yonnie Parker, Deputy City Clerk

By: 
Name: Andrew Krumwiede
Title: Vice President

APPROVED AS TO FORM:

Zaynah Moussa, City Attorney



April 15th, 2025

City of Vernon

Attn. Daniel Wall, Director of Public Works

4305 Santa Fe Avenue

Vernon, CA 90058

RE: LANDSCAPE ARCHITECTURAL SERVICES PROPOSAL, CITY OF VERNON CIVIC CENTER IMPROVEMENTS – ADDITIONAL CONSTRUCTION DOCUMENT SCOPE OF WORK BASED ON FINAL CONCEPTUAL PLANS & DESIGN, VERNON, CA. | ADG JOB NO. 2407

Daniel Wall:

This letter will confirm your authorization for Architerra Design Group (ADG) to provide additional services beyond our original scope of work for the Vernon City Hall project. Our services are generally described as adding additional scope of work and fee to the original construction document contract to include work not originally included based on the final agreed upon Conceptual Landscape Plans, Conceptual Graphics, desired elements and materials requested by the City, and Code Requirements.

This additional scope of work includes time to add additional areas originally outside of our limit of work such as the building frontage along Santa Fe Avenue.

This agreement includes time to break out the project cost estimates, construction documents, bidding assistance, and subconsultants work out into three separate phases, and ADG's coordination time with subconsultants and city staff.

Lastly, this agreement includes time allocated for the creation of conceptual 3D renderings to help visualize the potential appearance of the Plaza upon completion.

The additional scope of work and fee will be added to the originally approved contract amount, dated February 21st, 2023, and will be as listed below:

1. Added Additional Area and Three Phases to Landscape Scope

Additional scope of work to include the new area along the southern building frontage and streetscape facing Santa Fe Avenue.

This fee covers the additional base sheet, construction, planting, and irrigation scope of work required for this newly added area. This fee and additional scope of work will also include time for separating out the project, cost estimates, and packages out into three separate phases based on City feedback and construction budgets.

- a. \$9,300.00

2. Added Custom Detailing to Landscape Scope

Additional custom construction detailing covering custom elements within the plaza and time needed to design and detail these items.

The original contract provided an estimate without having a final design in place, and did not account for the different types of materials or custom design elements.

We calculated the additional scope of work needed for the additional details and subtracted out the original amount from the original contracted fee already accounted for.

- a. \$10,300.00

3. Added Structural Engineering and Included 3 Phase Breakout

Additional structural engineering for completion of analysis, design, and calculations of attachment of new custom sign to the parking garage wall, relocated City medallion to be attached to the parking garage wall, two ground level monument walls, custom steel & wood trellis overhead structures, up to four large flagpoles with anchoring foundations, and the custom post / bollard laser etched lighting standards with anchoring foundations.

This fee includes time for RFI responses and shop drawing & material review. This fee also accounts for separating the scope into three separate phases. See attached ISE Proposal.

- a. \$8,600.00

4. Added Required Water Quality Improvements Based on Final Design

Additional civil engineering for Standard Urban Storm Water Mitigation Plan (SUSMP) & the related Best Management Practices (BMPs) to include the required calculations, studies, and related details.

This scope of work is not separated into three separate phases, as the report must be completed for the project in its entirety. See attached Madole Proposal.

- a. \$9,350.00

5. Added Required Erosion Control and Included 3 Phase Breakout

Additional civil engineering to prepare an erosion control plan due to the increased disturbance. It has been determined that less than an acre of disturbance will occur and therefore SWPPP will NOT be required, but the City will likely still want an Erosion Control Plan completed.

This includes additional time to separate the Erosion Control Plan into three separate phases. See attached Madole Proposal.

- a. \$4,400.00

6. Added 3 Phase Breakout Time to the Original Precise Grading Plan Fee

Additional civil engineering time for separating the Precise Grading Plan (PGP) into three separate phases. See attached Madole Proposal.

- a. \$3,300.00

7. Added Civil Engineering Construction Administration for Additional Scoped Items

Expanded civil engineering services to support construction administration related to the inclusion of the above-referenced PGP, Erosion Control, SUSMP, and BMPs. This effort will include extended meeting time for the civil engineer to allow for thorough review and coordination. Please see the attached Madole proposal for further details.

a. \$4,000.00

8. Added Additional Electrical Engineering for Audio Cable Raceways & 3 Phases Breakout

Expanded electrical engineering services to include conduit routing for audio wiring, as well as the separation of their scope and construction documents into three distinct phases. Please refer to the attached JCA proposal for details.

a. \$6,150.00

9. Added Civil Engineering Construction Administration for Additional Scoped Items

Additional electrical engineering time for additional construction administration. See attached JCA Proposal.

a. \$1,000.00

10. Added Additional Bidding Assistance Time to Cover 3 Phases / 3 Bid Packages

Additional ADG time for breaking out the bidding assistance into three separate phases.

a. \$3,350.00

11. Conceptual 3D Photorealistic Renderings

Additional ADG time for creating 4 Conceptual 3D Photorealistic Renderings.

b. \$5,500.00

CIVIC PLAZA ADDITIONAL FIXED FEE TOTAL:

\$65,200.00

Please note that Construction Administration time includes time for the initial Phase 1 construction installation. Construction Administration for future phases can be estimated at the time of bidding based off of our current Hourly not to Exceed rates.

See "Exhibit A" attached for our hourly rates and reimbursable expenses. We request your written approval of this authorization for Extra Design Services by signing and returning one copy of this letter for our files.

If this is not your understanding, or if you have questions regarding the above, please contact me immediately.

Sincerely,



Gregory P. Denson, PLA 4302

President

Approved: City of Vernon

By: _____

Title: _____

Date: _____

ARCHITERRADESIGNGROUP.COM

10221-A TRADEMARK STREET RANCHO CUCAMONGA CA 91730 | PHONE (909) 484-2800 FAX (909) 484-2802
CA #2834, AZ #29115, NV #446, OR #84, NM, #538

APPENDIX A

Appended to and part of Agreement for Professional Services between Architerra Design Group, Inc. (ADG) and City of Vernon dated February 21st, 2023.

Fees for Professional Services

Services outlined under the Scope of Services shall be provided for the fixed sum stipulated in the Agreement for Landscape Architectural Services.

Reimbursable Expenses

The following costs shall be reimbursed at cost plus 15% and are not included in the Basic Fee for Services:

- Expense of reproductions for generation of original drawings, plan check submittals and construction bidding, including printing, plotting, Xerox copying, photo reproductions.
- All automobile mileage shall be paid at the standard rate for business automobile use as set forth by the Internal Revenue Service.
- Cost of postage and shipping expenses other than first class mail.
- Photographic services, film and processing.
- Cost of models, special rendered exhibits, promotional photography, special process printing, special equipment, special printed reports or publications maps and documents approved in advance by Client.
- Agency Processing and fees paid for securing approval of agencies having jurisdiction over the Project (Plan check fees, variance applications, etc.).
- Fees for additional special consultants retained with the approval of Client.

Additional Services

ADG may incur expenses and costs which are not included in the Basic Fee for Services. If authorized by the Client and confirmed by ADG, ADG will perform said Additional Services on a time and material basis, according to the following schedule:

Principal	\$ 200.00/Hour
Director of Design	\$ 175.00/Hour
Project Manager	\$ 135.00/Hour
Landscape Designer	\$ 125.00/Hour
CAD Draftsperson	\$ 100.00/Hour
Clerical	\$ 65.00/Hour